



Greater Baytown-Chambers County LEPC
205 East Wye Drive
Baytown, TX 77521

AGENDA
Meeting No. 377
October 20, 2020

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
 - Communications – David Alamia
 - Planning – Esteban Garcia
 - Emergency Response and Resources – Vacant (will seek replacement once in person meetings resume)
 - Public Education and Information – Connie Tilton
3. Old Business
 - None
4. New Business
 - LEPC Expenditure Report
 - Incidents To Report
5. Good and Welfare
6. Adjourn



October 20, 2020

To: All LEPC Members

RE: Minutes of Meeting No. 377 Held October 20, 2020

The following people attended the meeting:

Tony Irby	Jamie Galloway	David Alamia	Blake White	David Wade	James Shaw
Herbert Johnston	Kiska Boyd	Jesse Legros	Mike Rasmussen	Richard Curriss	Sonny Watts
Julie DeTorre	281-425-4093	346-259-4007	346-263-5178		

Meeting called to order.

September's meeting minutes were emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by Steve Garcia and seconded by Julie DeTorre. Motion carried.

Sub-Committee Reports:

- Communications -- David Alamia: No updates, everything working well
- Planning -- Esteban Garcia: No updates. Will be doing an Admin Building Evacuation Traffic Plan test on October 30th. Will post CAER message with more information. BOP will be hosting a site wide drill on December 17th. Will send more info out as it gets closer.
- Emergency Response and Resources -- Vacant
- Public Education and Information -- Connie Tilton -- Connie was out for another meeting but asked Misty to remind everyone that she wanted to take a vote to move forward with the Public Education plan her intern developed. The plan will be funded by the generous donation made by ExxonMobil. Steve Garcia made a motion to move forward with the proposed plan and David Alamia seconded. Vote was taken and the motion carries.

Old Business

- None

New Business

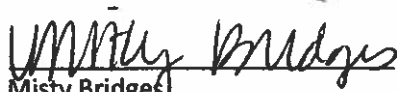
- LEPC Expenditure Report – Misty Bridges presented the monthly expenditure report for October. A motion to accept was made by Julie DeTorre and seconded by Steve Garcia. Motion carried.
- Incidents to Report: None

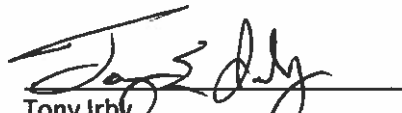
Good and Welfare

- Mike Rasmussen – Mike informed the group that he has taken a new position as the Director of Maintenance for the school district so he will no longer be the GCCISD Representative. He will try to attend when the position has been filled to introduce the new representative.
- Steve Garcia – Wanted to remind the group to try to include the City of Baytown when you have drills at your site so they can practice working with you. Steve is currently planning a bomb drill scenario that the City will be participating in.

Motion to adjourn was made by David Harmon and seconded by Steve Garcia. Motion carried.

Signatures:


Misty Bridges
Secretary


Tony Irby
Chairperson

DEPOSITS**20-Oct**

Descriptions	Amount	Check #	Deposit Date
City of Baytown	\$900.00	460984	9/9/2020
Houston Methodist	\$2,500.00	0002463501	9/9/2020
Dow International (Dow Pipeline)	\$200.00	2200598835	9/9/2020

Total	\$3,600.00
--------------	-------------------

EXPENSES

Descriptions	Amount	Check #	Date
Doordash Chili's Grill	\$81.43	CC	9/15/2020
Misty Bridges (August & September Pay)	\$1,050.00	1106	9/18/2020
Emerge Systems (Alertus Maintenance)	\$3,100.00	1107	10/8/2020

Total	\$4,231.43
--------------	-------------------

Balance from <u>previous meeting</u>	\$114,752.93
--------------------------------------	--------------

Balance as of 10/13/20	\$114,121.50
------------------------	--------------