



# Local Emergency Planning Committee

Greater Baytown Area LEPC  
205 East Wye Drive  
Baytown, TX 77521

## AGENDA Meeting No. 394 April 19, 2022

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
  - Communications – Kerry Williams
  - Planning – Matt Trail
  - Emergency Response and Resources – Gustabo Torres
  - Public Education and Information – Connie Tilton
3. Old Business
  - 2022 Membership Applications and Invoices
4. New Business
  - LEPC Expenditure Report
  - SIP Video Invoice Approval
  - GCCISD Information Cards
  - Incidents To Report
5. Good and Welfare
6. Adjourn



**Local  
Emergency  
Planning  
Committee**

**Greater Baytown Area LEPC  
205 East Wye Drive  
Baytown, TX 77521**

April 19, 2022

To: All LEPC Members

RE: Minutes of Meeting No. 394 Held April 19, 2022

The following people attended the meeting:

David Alamia	Tony Irby	Richard Curtis	Jorge Vacquez	David Wade	Kerry Williams
Joel Suydam	Cam Dem	Bill Everett	Tray Trahan	Ron Gilbert	Mike Niles
Ronnie Wilson	Robert Marquez				

Meeting called to order.

March’s meeting minutes were emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by Robert Marquez and seconded by Ron Gilbert. Motion carried.

**Sub-Committee Reports:**

- **Communications** – Kerry Williams: No Update
- **Planning** – Matt Trail: No Update
- **Emergency Response and Resources** – Gustabo Torres has to resign as the chair of this committee. David said he will speak to the Baytown Fire Department to see if they have a possible replacement.
- **Public Education and Information** – Connie Tilton – The SIP English and Spanish versions of the video have been completed. She hopes to be able to show them at the next meeting.

**Old Business**

- **Membership Dues** – membership dues have been sent and should have been received by now. If you don’t have yours for some reason or if you would like to pay by credit card, get with Misty to get that set up.

### New Business

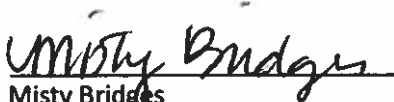
- LEPC Expenditure Report – Misty Bridges presented the monthly expenditure report for March. A motion to accept was made by Robert Marquez and seconded by Ron Wilson. Motion carried.
- GCCISD Indo Cards – Robert brought forward the idea of standard response protocol info cards for the teachers/school staff. They currently have cards in every classroom but they think it would be beneficial to have teachers have them around their neck. Robert is requesting \$8,050 from the LEPC which will allow him to purchase 5,000 of the ID cards and this amount will leave him with 700-800 extras. Tony said if the LEPC purchases them he would like to see the LEPC logo somewhere on them. David Alamia made a motion for the purchase, seconded by Kerry Williams. Vote was taken and motion carried.
- Incidents to Report:  
-None

### Good and Welfare

- David Alamia – Wanted to thank everyone for letting him join the team again. The LEPC has done great work over the years, and he is glad to be back and working with everyone again.
- David Wade – Hurricane season is around the corner and now is the time to get prepared. Pollution control has received additional funding and they have bought additional equipment and personnel. You may see them out doing air monitoring before or after a storm.
- Kerry Williams – May 25<sup>th</sup> the Baytown OEM will be hosting a hurricane town hall meeting and they would love to have the LEPC come out. It is predicted to be a higher-than-normal active season.
- Bill Everett – He wanted to let everyone know that when notifications come out for air monitoring, they put their dispatch number. They need a contact person if you don't want them just knocking on the door. They are monitoring all LEPC 24/7. The sooner they can get in contact with someone the better.
- David Wade wanted to add that your company photo ID will serve as industry credentials for essential personnel this hurricane season.

Motion to adjourn was made by Robert Marquez and seconded by Kerry Williams. Motion carried.

Signatures:

  
Misty Bridges  
Secretary

  
Tony Inby  
Chairperson

# LEPC BANK ACCOUNT BALANCE SHEET

Apr-22

## DEPOSITS

Descriptions	Amount	Check #	Deposit Date
Monument Chemical	\$500.00	000018654	3/15/2022
Pure Salt	\$200.00	1400110857	3/15/2022
Pol-Tex	\$1,000.00	0112121200	3/15/2022
Enterprise Products	\$1,000.00	3730668	3/15/2022
City of Baytown	\$900.00	476293	3/15/2022
Security Truck Services	\$250.00	36445	3/15/2022
LCY Elastomers	\$1,000.00	84615	3/15/2022
Warehouse Specialists	\$500.00	287676	3/15/2022

**Total** **\$5,350.00**

## EXPENSES

Descriptions	Amount	Check #	Date
Kroger	\$22.25	CC	3/15/2022
Johnny Carino's	\$449.95	CC	3/16/2022
Misty Bridges (March Pay)	\$525.00	1126	3/16/2022

**Total** **\$997.20**

Balance from previous meeting **\$105,694.10**

Balance as of 4/12/22 **\$110,046.90**

# LEPC Sign-in Sheet

Today's Date: April 19, 2022


Print Name	Company	Email Address (If Not On File)
1. David Alarcia	COB OEM	David.alarcia@baytown.org
2. Tony Irby	LCY Elastomers	ON FILE
3. Richard Curtis	Colonne Pipeline	ON FILE
4. Jorge Vazquez	Pure Salt	on file
5. David Wade	HCOBSEM	No change
6. Kerry Williams	COB OEM	Kerry.Williams@Baytown.org
7. Joel Sydam	Harris Co. Poll. Control	joel.sydam@pcs.hctx.net
8. Cam Dene	HCPCS	Commerced@dupel.hctx.net
9. Bill Everett	Harris County Pollution	bill.everett@pcs.hctx.net
10. Trey Trahan	TGLD	trey.trahan@glc.texas.gov
11. Row Gilbert	Exxon Mobil	ON FILE
12. Mike Niles	CTEH	mniles@cteh.com
13. Ronnie Wilson	EXXON BTEC	Ronnie.J.Wilson@Exxonmobil.com
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**STANDARD RESPONSE PROTOCOL**

- HOLD**  
In your room or area.  
Clear the halls.
- SECURE**  
Get inside.  
Lock outside doors.
- LOCKDOWN**  
Locks, lights,  
out of sight
- EVACUATE**  
To the announced  
location
- SHELTER**  
Using the announced  
hazard and strategy


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**REPORT ANONYMOUS TIPS / P3**



**Campus Use**

GCCISD Police 281.707.3308  
 GCCISD Admin 281.420.4800  
 Crime Stoppers 281.427.8477



SRPx CR80 Badge Card Slotted  
 3.375" x 2.125" corner round  
 Adobe Illustrator Editable, Font: Helvetica Neue