



# Local Emergency Planning Committee

Greater Baytown Area LEPC  
205 East Wye Drive  
Baytown, TX 77521

## AGENDA Meeting No. 404 March 21, 2023

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
  - Communications – David Alamia
  - Planning – Matt Trail
  - Emergency Response and Resources – Asst. Chief Ronald Roberts
  - Public Education and Information – Connie Tilton
3. Old Business
  - 2023 LEPC Membership Applications and Dues
4. New Business
  - LEPC Expenditure Report
  - Connie Tilton/Casey Cook – Fire Safety Bounce House Purchase
  - Incidents To Report
5. Good and Welfare
6. Adjourn



**Local  
Emergency  
Planning  
Committee**

**Greater Baytown Area LEPC  
205 East Wye Drive  
Baytown, TX 77521**

March 21, 2023

To: All LEPC Members  
RE: Minutes of Meeting No. 404 Held March 21, 2023

The following people attended the meeting:

Shawn Baglio	Mike Tomerlin	Dan Heiken	Ronnie Wilson	Andrew Ferry	Ronald Roberts
Mike Niles	David Alamia	Thomas Quinn	Sadonnie Fults	Robert Marquez	Kayliegh Olivares
Richard Curtis	Matt Trail	Jason Isaacks			

Meeting called to order.

February's meeting minutes were emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by Mike Tomerlin and seconded by Matt Trail. Motion carried.

**Sub-Committee Reports:**

- **Communications** – David Alamia: They are currently in the process of updating the siren system. The tornado did some damage to the system so Goddard will be coming out to fix the issues. Rave enrollment has continued to increase and they are working on integrating it with Emerge/E-Notify. The integration has been completed in LaPorte, they are like the guinea pigs to work through issues. Dan also wanted to inform the group that At&t is blocking E-Notify text messages, he is aware of the problem and working to get it fixed. Those affected should still be receiving the email notifications in the meantime.
- **Planning** – Matt Trail: His committee has a meeting for the cyber security exercise on Monday at 1:00pm. If anyone is interested in attending, please feel free to do so.
- **Emergency Response and Resources** – Ronald Roberts: After the tornado came through they had to work through canvassing the Wooster neighborhood. There was a fire drill at Exxon Mobil on 2/17.
- **Public Education and Information** – Connie Tilton – The committee is working on incorporating the video now and are looking at the possibility of combining fire safety with it.

## Old Business

- 2023 Membership Applications: Invoices were mailed out last month and should be paid as soon as possible. If you have any questions or need another copy, please let Misty know.

## New Business

- LEPC Expenditure Report – Misty Bridges presented the monthly expenditure report for March. A motion to accept was made by Robert Marquez and seconded by Ronald Roberts. Motion carried.
- Casey Cook: Casey is asking for an inflatable fire house purchase using some of the leftover funds from the ExxonMobil grant. This purchase can be used at City events, school events, etc. They will be adding the LEPC logo and a QR code that will take them to the shelter in place video. The estimated cost is \$8,500. Ronald Roberts made a motion for the purchase not to exceed \$10,000, motion seconded by Jason Isaacks. Vote was taken and motion carries.

- Incidents to Report:

-Jason Isaacks: There was an incident that occurred at his facility when an employee who was using a water hose went down, paramedics who came to work on him noticed the wet stuff on the ground. Once the patient was in the ambulance, the situation escalated due to a smell in the ambulance. It turned into a mess once they arrived at the hospital because everyone was trying to figure out what was going on and where the smell was coming from. Jason wanted to remind everyone there needs to be better communication of protocols.

-Robert Marquez: In Highlands Elementary the week prior to spring break, they had a foul odor smell. They evacuated two classes but the next day they went to another school so they could fix the problem.

## Good and Welfare

- Thomas Quinn – They will be hosting a Hurricane Workshop May 27<sup>th</sup> from 11-4:00 at the Community Center. They would love to have anyone come out with their apparatus or set up a booth.
- Mike Tomerlin – Raven is looking for a contractor to provide ICS training. David will get with him after the meeting to get him info.

Motion to adjourn was made by Mike Tomerlin and seconded by Jason Isaacks. Motion carried.

Signatures:

  
Misty Bridges  
Secretary

  
Tony Irbby  
Chairperson

**BANK ACCOUNT BALANCE S**

Mar-23

**DEPOSITS**

<b>Descriptions</b>	<b>Amount</b>	<b>Check #</b>	<b>Deposit Date</b>
City of Baytown	\$900.00	482868	2/14/2023
Pure Salt Baytown	\$200.00	1400111934	2/14/2023

**Total** **\$1,100.00**

**EXPENSES**

<b>Descriptions</b>	<b>Amount</b>	<b>Check #</b>	<b>Date</b>
Ratliff & Jentho, CPAs	\$800.00	1140	2/15/2023
Luna's	\$461.25	CC	2/16/2023
Misty Bridges (Meeting Supply Reimburse)	\$24.47	1141	2/16/2023
Misty Bridges (February Pay)	\$600.00	1142	2/16/2023
Microsoft	\$75.76	CC	2/21/2023

**Total** **\$1,961.48**

Balance from previous meeting **\$80,877.47**

Balance as of 2/28/23 **\$80,015.99**

# LEPC Sign-in Sheet

Today's Date: March 20, 2023

Print Name	Company	Email Address (If Not On File)
1. SHAWN BAGLIO	ECO SERVICES	ON FILE
2. MIKE Tomerlin	Rivers Butere	✓
3. Dan Hejken	Emerge Systems	—
4. RONNIE Wilson	BTEC Exxon	✓
5. Andrew Ferry	SI Group	ON FILE
6. Ronald Roberts	BAYTOWN Fire	✓
7. Mike Niles	CTEM	on file
8. DAVID ALAMIA	BOEM	—
9. Thomas QUINN	BOEM	—
10. Sadonnie Fults	APCI	—
11. ROSAN MARQUEZ	GCCISD	—
12. Kayliegh Olivares	Harris County Precinct 2	—
13. RICHARD M. CURTIS	CPC	ON-FILE
14. Matt Trail	XOM	—
15. Jason Isaacks	Exxon Mobil BOP	—
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		
25.		
26.		
27.		
28.		
29.		
30.		