

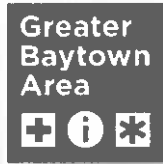


Local Emergency Planning Committee

Greater Baytown Area LEPC
205 East Wye Drive
Baytown, TX 77521

AGENDA Meeting No. 400 October 18, 2022

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
 - Communications – David Alamia
 - Planning – Matt Trail
 - Emergency Response and Resources – Asst. Chief Ronald Roberts
 - Public Education and Information – Connie Tilton
3. Old Business
 - New Meeting Date – Proposed change to the 2nd Tuesday of each month
 - 2023 Budget Approval
4. New Business
 - LEPC Expenditure Report
 - Incidents To Report
5. Good and Welfare
6. Adjourn



**Local
Emergency
Planning
Committee**

**Greater Baytown Area LEPC
205 East Wye Drive
Baytown, TX 77521**

October 18, 2022

To: All LEPC Members

RE: Minutes of Meeting No. 400 Held October 18, 2022

The following people attended the meeting:

Ronald Roberts	Tony Irby	David Alamia	Dan Heiken	Shawn Baglio	Ronnie Wilson
Matt Trail	Connie Tilton	Trey Trahan	Jon Strohhohn	Robert Marquez	Aaron Crowell
Eric Anderson	Bill Everett	Tammy Austin	Mike Stinger	Sadonnie Fults	Greg Duchow
Gary Denson					

Meeting called to order.

September’s meeting minutes were emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by Connie Tilton and seconded by Matt Trail. Motion carried.

Sub-Committee Reports:

- **Communications** – David Alamia: The AM radio station antenna had to come down. The new antenna will be a rooftop system. Baytown is currently transitioning to Rave which is going to be their new reverse notification system. Dan will work on Emerge/Enotify integration when it’s ready. The Alertus site has a certificate issue with the site. There is a delay with the maintenance renewal, but they said it should be working.
- **Planning** – Matt Trail: No Update
- **Emergency Response and Resources** – Ronald Roberts: No Update
- **Public Education and Information** – Connie Tilton – The committee is continuing with the rollout of the video to the school district. GCCISD has some drills coming up in the schools. All elementary and junior campuses have been sent to the campuses have been sent the materials. The cards the LEPC purchased for GCCISD employees came in and they should all have them now. Connie wanted to thank Robert for all the work he has done with getting this campaign into the schools. Robert wanted to say that he received a call from the Baytown Christian Academy so maybe going forward we can include private schools, daycares, and preschools as well.

Old Business

- **New Meeting Date** – It was proposed in September to move the LEPC meetings to the 2nd Tuesday of each month starting January 2023. Motion was made by Matt Trail and seconded by Chris Isaacks. Vote was taken, motion carried. First meeting of the new year will be January 10, 2023.
- **2023 Budget Approval** – Budget was presented in September. Motion to approve was made by Connie Tilton and seconded by Ronnie Wilson. Vote was taken, motion carried.

New Business

- **LEPC Expenditure Report** – Misty Bridges presented the monthly expenditure report for September. A motion to accept was made by Robert Marquez and seconded by Ronald Roberts. Motion carried.

- **Incidents to Report:**

-Matt Trail: On September 22nd there were a couple of employees working on a pump. The pump started leaking and they both received some serious burns and had to be life flighted. Thankfully, both are on the road to recovery. Matt wanted to thank the Baytown Fire Department for their help. The investigation to the incident is ongoing.

-Tony Irby: A contractor rebuilding a cooling tower fell 14 feet headfirst to the ground. Baytown fire was called in and treated him, but ultimately life flight was called. He's out of ICU but not conscious.

-Shawn Baglio: A facility on the west coast had a contractor transitioning between scaffolding and fell 24 feet. Emergency response was called, performed CPR and life flighted him. At this time he is expected to live.

-Robert Marquez: GCCISD is in the process of doing a chemical clean out for labs in the district. They had some nitric acid that they tried to neutralize. They had to call the fire department. The Hazmat team responded and cleared it out.

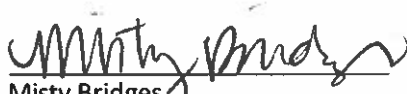
Good and Welfare

- **Gary Denson** – Gary works for Lee College and he was in attendance trying to recruit speakers. They have started getting their Risk Management Program back up and running and the tasked him with recruiting speakers for the many areas included in the coursework for the program. Speakers will be paid, and it could be anywhere from a 1-3 day seminar. Please contact him at 832-498-1378 if you might be interested.
- **Eric Anderson** – Eric will be moving to the roll of Global Emergency Management, so Erik Pierce has taken his spot in Baytown. Erik will be replaced at Covestro by Doug Jones.

- David Alamia – Thomas Quinn started yesterday but he is in new employee orientation for today.
- Matt Trail – Exxon will be going into freeze preparations soon to make sure they are prepared for winter.
- Robert Marquez – Wanted to let everyone know that the Texas LEPC Grant deadline is December 2nd. David Alamia said he will look into it and get more information.
- Ronald Roberts – Road rage is horrible right now and a lot have even turned on the Fire Department. In addition, catalytic converter thefts are up, and contractor parking lots are targets for that.

Motion to adjourn was made by Connie Tilton and seconded by Matt Trail. Motion carried.

Signatures:


Misty Bridges
Secretary


Tony Irby
Chairperson

2023 Budget Proposal

	<u>2022 Budgeted</u>	<u>2022 YTD</u>	<u>Recommended</u> <u>2023 Budget</u>
<u>Income</u>			
Annual Dues	\$20,000.00	\$19,260.08	\$20,000.00
Total Income:	\$20,000.00	\$19,260.08	\$20,000.00
<u>Expenses</u>			
Secretarial Services	\$6,300.00	\$4,200.00	\$7,200.00
Meetings Food/Misc	\$6,500.00	\$2,823.96	\$6,500.00
Office Supplies	\$300.00	\$106.69	\$300.00
Postage Supplies	\$120.00	\$34.80	\$120.00
Bank Fees	\$500.00	\$0.00	\$500.00
Contractual Services	\$6,600.00	\$338.86	\$6,600.00
Public Education	\$20,000.00	\$18,578.39	\$20,000.00
LEPC Scholarship Fund	\$5,000.00	\$0.00	\$5,000.00
Education and Training	\$500.00	\$0.00	\$500.00
Taxes/Audit	\$4,500.00	\$800.00	\$4,500.00
Miscellaneous Expenses	\$500.00	\$1,000.00	\$500.00
CERT Rodeo Sponsorship	\$1,500.00	\$0.00	\$3,000.00
			Change name to Sponsorships to cover all
Total Expenses	\$52,320.00	\$27,882.70	\$54,720.00
<u>Banking</u>			
Community Resource	\$86,989.46		
Paypal (2022 Dues Paid)	\$11,278.08		
Total LEPC Assets	\$98,267.54		

DEPOSITS**22-Oct**

Descriptions	Amount	Check #	Deposit Date
Shell Pipeline Company	\$500.00	88540	9/20/2022

Total **\$500.00**

EXPENSES

Descriptions	Amount	Check #	Date
Kroger	\$21.64	CC	9/20/2022
Luna's Mexican	\$378.85	CC	9/22/2022
Newbart Product	\$8,050.00	CC	9/22/2022
Emerge Systems	\$3,100.00	1135	9/23/2022
Misty Bridges	\$525.00	1134	9/28/2022

Total **\$12,075.49**

Balance from previous meeting **\$86,989.46**

Balance as of 10/11/22 **\$75,413.97**

LEPC Sign-in Sheet

Today's Date: October 18, 2022

Print Name	Company	Email Address (If Not On File)
1. Tony Irby	LCY Elastomers	ON FILE
2. Ronald Roberts	Baytown FD	ON FILE
3. DAVID ALAMTA	Baytown OEM	_____
4. Dan Heiken	Emerge	on file
5. SHAWN BAGLIO	ECO SERVICES	ON FILE
6. Ronnie Wilson	BTEC Exxon	ON FILE
7. Matt Trail	BTCX-POP ExxonMobil	OF
8. Connie Tilton	EM	ON FILE
9. Trey Trahan	TGLD	on file
10. Jon Strobbahn	Am. Red Cross	ON FILE
11. Robert Mancoske	GCCISD	ON FILE
12. Aaron Crowell	Baytown PA	ON FILE
13. Eric Anderson	Chevron Phillips	"
14. Bill Everett	Harris County Bellman	on file
15. Tammy Austin	Energy Transfer	on file
16. Camryn	PCS	on file
17. Mike Stinson	RS	on file
18. Sadonnie Fulls	Air Products	ON FILE
19. Greg Duchow	Harris County Comm Pct 3	greg.duchow@pct3.hctx.net
20.		
21.		
22.		
23.		
24.		
25.		
26.		
27.		
28.		
29.		
30.		