



AGENDA
Meeting No. 374
July 21, 2020

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
 - Communications – David Alamia
 - Planning – Esteban Garcia
 - Emergency Response and Resources – Joey Melton
 - Public Education and Information – Connie Tilton
3. Old Business
 - Chair/Vice-Chair – Postponed until 2021
 - Bylaw Update Committee Revisions – Completed
 - HMEP Grant Update
4. New Business
 - LEPC Expenditure Report – March to July
 - Incidents To Report
5. Good and Welfare
6. Adjourn



Greater Baytown-Chambers County LEPC
205 East Wye Drive
Baytown, TX 77521

July 21, 2020

To: All LEPC Members
 RE: Minutes of Meeting No. 374 Held July 21, 2020

The following people attended the meeting:

Tony Irby	Larry Cloud	David Alamia	281-576-3639	409-927-6704	Tanya Rogers
502-956-0094	713-332-5283	Eric Anderson	April Steger	Kyle Bilnoski	Blake White
Kiska Boyd	Charyl Bell-Gordon	Connie Tilton	Corey Wright	Dan Heiken	David Harmon
David Wade	Julie DeTorre	Gerard Gutowski	Joe Palmer	Rafael Herrera	Jamie Galloway
Jeffery Choate	Jay LeGros	Jim Smith	Mike Rasmussen	Rick Cary	Ryan Holzaepfel
Scott Pace	Sean Sevy	Sonny Watts	Steve Garcia	Tammy Myers	

Meeting called to order.

February's meeting minutes were emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by David Alamia and seconded by Eric Anderson. Motion carried.

Sub-Committee Reports:

- **Communications** – David Alamia
 - *EOC Technology has been upgraded with new computers and additional workstations.
 - *The computer used for siren system and E-Merge is being upgraded.
 - *HMEP Grant is not happening because of the lack of applications they received.
- **Planning** – Esteban Garcia: Nothing to report
- **Emergency Response and Resources** – Vacant
- **Public Education and Information** – Connie Tilton
 - *Connie has an intern this year and has come up with the plan of having the intern draft a shelter in place campaign utilizing some of the money (\$50,000) ExxonMobil donated to the LEPC for public outreach.
 - *Campaign should be educational based
 - *Campaign should also have a ESL component since many residents are Spanish speaking
 - *The deliverable is a campaign proposal with an estimated budget, not necessarily the final end products.

Old Business

- Elections for Chair/Vice-Chair will be postponed until in person meetings resume
- Bylaw updates have been completed but we will wait to vote on them until in person meetings resume

New Business

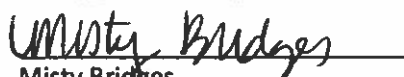
- LEPC Expenditure Report – Misty Bridges presented the monthly expenditure report for March-July. A motion to accept was made by Steve Garcia and seconded by Jeffery Choate. Motion carried.
- Incidents to Report: None

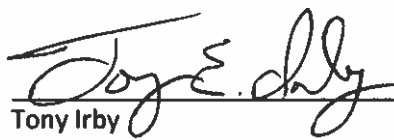
Good and Welfare

- David Wade – HC OEM is watching the Tropics, there are a couple waves of rain events heading our way. He also wanted to point out that facilities in the area are doing an awesome job managing Covid and to keep it up. HC has hired a 2nd Industrial Liaison, Black White, and he comes from HFD as a retired Deputy Chief. Blake is looking forward to working with everyone and Misty will send his contact info out so everyone has it.
- Steve Garcia – Wanted to remind everyone to also practice social distancing when in public as well as at work. Facilities should update staffing with EHCMA as this is good info for David to have.
- MAMB – most companies have not been affected by Covid to the point that they are prevented from responding. No impacts on CIMA either.
- Larry Cloud – Part of pipeline initiative, August 11th is National Call Before You Dig Day. The plans had to change but the Damage Prevention Council will be partnering with Ace Hardware to do a media blitz.

Motion to adjourn was made by Jeffery Choate and seconded by Jamie Galloway. Motion carried.

Signatures:


Misty Bridges
Secretary


Tony Irby
Chairperson

LEPC Budget Report

March - July 2020

DEPOSITS

Descriptions	Amount	Check #	Deposit Date
Monument Chemical	\$200.00	000016377	2/18/2020
Enterprise Products	\$1,000.00	3692553	2/18/2020
Raven Butene-1 LLC	\$250.00	1001	2/18/2020
Blue Beacon	\$500.00	219797	2/18/2020
Blue Bonnet Petrochemical	\$250.00	655168259	2/18/2020
Security Truck Service	\$250.00	34477	2/18/2020
Warehouse Specialists	\$500.00	267306	2/18/2020
Rail Logix	\$200.00	3828	2/18/2020
Pure Salt Baytown	\$200.00	1400108149	2/18/2020
City of Mont Belvieu	\$200.00	100306	3/17/2020
El Dorado Nitrogen	\$250.00	30630	3/17/2020
Arcadis (Home Depot)	\$1,000.00	293519	3/17/2020
Airgas	\$250.00	00004295053	5/12/2020

Total **\$5,050.00**

EXPENSES

Descriptions	Amount	Check #	Date
Misty Bridges February Pay	\$525.00	1099	2/19/2020
Chick-Fil-A	\$580.40	CC	2/20/2020
Microsoft Office Subscription	\$75.76	CC	2/21/2020
Harland Clarke (check order)	\$25.32	CC	2/26/2020
USPS	\$33.00	CC	3/10/2020
Misty Bridges	\$525.00	1100	4/6/2020
Misty Bridges (April and May Pay)	\$1,050.00	1101	5/20/2020
Misty Bridges June Pay	\$525.00	1102	7/1/2020

Total **\$3,339.48**

Balance from February meeting **\$113,823.48**

Balance as of 7/14/20 **\$115,534.00**