



Local Emergency Planning Committee

Greater Baytown Area LEPC
205 East Wye Drive
Baytown, TX 77521

AGENDA Meeting No. 408 July 11, 2023

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
 - Communications – David Alamia
 - Planning – Matt Trail
 - Emergency Response and Resources – Asst. Chief Ronald Roberts
 - Public Education and Information – Connie Tilton
3. Old Business
 - None
4. New Business
 - LEPC Expenditure Report
 - Incidents To Report
5. Good and Welfare
6. Adjourn



**Local
Emergency
Planning
Committee**

**Greater Baytown Area LEPC
205 East Wye Drive
Baytown, TX 77521**

July 11, 2023

To: All LEPC Members
RE: Minutes of Meeting No. 408 Held July 11, 2023

The following people attended the meeting:

Tony Irby	Thomas Quinn	Ronald Roberts	Casey Carranza	Robert Marquez	Blake White
David Wade	Matt Trail	Connie Tilton	Kiska Boyd	Clifford Sorg	Taylor Johnson
Willie Vera	Jeffery Choate	Dan Heiken	Mike Niles	Ronnie Wilson	Casey Carranza
Chase Kennedy	Lisa Spence	Robert Marquez	Meredith Schimek	Andy Felchak	Dusty Keifer
Andrew Ferry	Kayliegh Olivares	Samuel Saucedo			

Meeting called to order.

June’s meeting minutes emailed to members previous to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by Connie Tilton and seconded by Robert Marquez. Motion carried.

Sub-Committee Reports:

- **Communications** – Thomas Quinn: Two sirens still out of service, waiting on Goddard to repair.
- **Planning** – Matt Trail: Matt wanted to encourage attendees to sign up for the Cyber TTX on October 20th. So, far they have 7 companies and GCCISD signed up since the link was last sent out. If you want to involve your site, incident management team, or agency representative, let him know.
- **Emergency Response and Resources** – Asst. Chief Ronald Robert: No update.
- **Public Education and Information** – Connie Tilton: It is still too hot outdoors for the jumping balloon, so it has not been used yet. Also, 250 handheld fans, 250 first aid kits, and 500 tote bags have come in, all with the LEPC logo on them.

Old Business

- None

New Business

- LEPC Expenditure Report – Tony Irby presented the monthly expenditure report for July. A motion to accept was made by Robert Marquez and seconded by Ronald Roberts. Motion Carried.
- Casey Carranza – A recent gas leak at a pump station was handled by the Baytown Fire Dept. There was some miscommunication with Baytown Public Works who were on the scene and related information to Baytown Public Affairs. ABC13 and Fox 26 reached out for a report, but was told that this was an isolated incident handled by the Baytown Fire Dept.

Good and Welfare

- Robert Marquez – GCCISD will be conducting an active threat exercise on July 29 which will include Baytown Police and Fire Departments. The location will be at the Horace Mann Junior High School.
- Blake White – reminder that the EHCMA Webinar “Rebuilding Relationships After a Crisis” will occur on July 19, 2023.
- Thomas Quinn – CenterPoint has a new Gas Operations Manager in Baytown, Forrest Garner.
- Thomas Quinn- Targa will be hosting a pipeline response drill on July 19th at the Mont Belview Fracking Plant. The scenario will be located by the Exxon BOP in Baytown. Baytown Fire, OEM, and Police will be participating.
- Casey Carranza – Baytown Fire and Police Department will be hosting a Back-to-School Supply Drive on August 6th, 2023 from 9am-2pm at H-E-B on 6430 Garth Rd, and is asking for donations of school supplies to be dropped off at Fire Administration or at any fire station.
- Ronald Roberts – The construction occurring next to the EOC should allow for more parking for the next LEPC meeting.

Motion to adjourn was made by Connie Tilton and seconded by Clifford Sorg. Motion carried.

Signatures:



Misty Bridges
Secretary



Tony Irby
Chairperson

LEPC Budget Report

23-Jul

DEPOSITS

Descriptions	Amount	Check #	Deposit Date
El Dorado Nitrogen	\$250.00	31222	6/13/2023
Brewster Procurement	\$500.00	3492	6/13/2023
Total	\$750.00		

EXPENSES

Descriptions	Amount	Check #	Date
Boulder Blimp Company	\$8,995.00	CC	6/8/2023
Luna's	\$578.20	CC	6/13/2023
Misty Bridges (May and June Pay)	\$1,200.00	901	6/20/2023
Harland Clarke Check Order	\$28.68	Auto WD	6/21/2023
Total	\$10,801.88		

Balance from previous meeting **\$157,107.31**

Balance as of 6/30/23 **\$147,055.43**