

Greater
Baytown
Area



Local Emergency Planning Committee

Greater Baytown Area LEPC
205 East Wye Drive
Baytown, TX 77521

AGENDA
Meeting No. 406
May 9, 2023

1. Submission and approval of the minutes of the previous meeting
2. Standing Committee Reports
 - Communications – David Alamia
 - Planning – Matt Trail
 - Emergency Response and Resources – Asst. Chief Ronald Roberts
 - Public Education and Information – Connie Tilton
3. Old Business
 - None
4. New Business
 - LEPC Expenditure Report
 - Incidents To Report
5. Good and Welfare
6. Adjourn



**Local
Emergency
Planning
Committee**

**Greater Baytown Area LEPC
205 East Wye Drive
Baytown, TX 77521**

May 9, 2023

To: All LEPC Members

RE: Minutes of Meeting No. 406 Held May 9, 2023

The following people attended the meeting:

Tony Irby	Richard Curtis	Dale Johnston	David Alamia	Tammy Austin	Clifford Sorg
Connie Tilton	Mike Niles	Thomas Quinn	Guillermo Vera	Charlie Bryant	Mike Tomerlin
Clint Pevehouse	Matt Trail	Shawn Baglio	Ronald Roberts	Ronnie Wilson	Meredith Schimek
Lisa Spence	Demonte Willis				

Meeting called to order.

April's meeting minutes were emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by Ronald Roberts and seconded by Mike Tomerlin. Motion carried.

Sub-Committee Reports:

- **Communications** – David Alamia: Uploaded City Employee Contact Information to Rave and by City Department. There are two sirens that are in need of maintenance due to communication failures and Goddard is aware of the situation.
- **Planning** – Matt Trail: May 23rd will be the committee's next planning meeting at the EOC. The drill is set for October 20th and so far 8 companies/agencies have signed up to participate. Matt asks that each facility consider sending one person to participate. The FBI will also be attending the planning meeting.
- **Emergency Response and Resources** – Ronald Roberts: Fire Department Radios are being upgraded and programmed by the new fire radio shop. The EOC's radios are scheduled to be upgraded in the next month. Southeast EMC's are meeting with ECHMA to discuss EOC response during industrial incidents.
- **Public Education and Information** – Connie Tilton – No Update

Old Business

- None

New Business

- LEPC Expenditure Report – Misty Bridges presented the monthly expenditure report for May. A motion to accept was made by Mike Tomerlin and seconded by Matt Trail. Motion carried.
- David Alamia – David is requesting permission to apply for grant on the LEPC's behalf to receive a "Stop the bleed" training kit worth approximately \$1,000. Connie Tilton made a motion to apply for the grant, Mike Tomerlin seconded the motion. Motion carries.
- Incidents to Report:

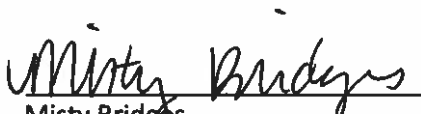
-David Alamia – Public/media complained that no PIO came out the latest incident to release information to the public. We need to get a PIO front and center ASAP. Harris County Pollution Control says they are continuing to do air monitoring from Friday to yesterday and didn't have a single alert.

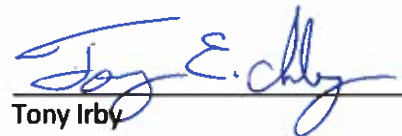
Good and Welfare

- Thomas Quinn – They will be hosting a Hurricane Workshop May 27th from 11-4:00 at the Community Center and we need someone to host an LEPC booth, even if just for a couple of hours. Connie Tilton volunteered

Motion to adjourn was made by Thomas Quinn and seconded by Ronald Roberts. Motion carried.

Signatures:


Misty Bridges
Secretary


Tony Irby
Chairperson

LEPC Bank Account Balance Sheet

May-23

DEPOSITS

Descriptions	Amount	Check #	Deposit Date
TCEQ Grant Check Deposit	\$88,449.71		4/28/2023
LCY Elastomers	\$1,000.00		4/28/2023

Total **\$89,449.71**

EXPENSES

Descriptions	Amount	Check #	Date
Nafeco (Fire Extinguisher Unit Grant Funded)	\$7,571.75	CC	4/4/2023
Nafeco (shipping charge grant funded)	\$75.00	CC	4/4/2023
Kroger	\$10.17	CC	4/11/2023
Schlotzskys	\$455.10	CC	4/12/2023
Misty Bridges (March Pay)	\$600.00	1143	4/12/2023
Misty Bridges (April Pay)	\$600.00	1145	4/12/2023
Boulder Blimp Company	\$8,995.00	1144	4/18/2023

Total **\$18,307.02**

Balance from previous meeting **\$81,246.99**

Balance as of 4/30/23 **\$152,889.68**



**Local
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**Greater Baytown Area LEPC
205 East Wye Drive
Baytown, TX 77521**

May 9, 2023

To: All LEPC Members

RE: Special Meeting Regarding Fraud

The following people attended the meeting:

Tony Irby	Connie Tilton	Matt Trail	Clint Pevehouse	Ronald Roberts	Shawn Baglio
Willie Vera	Thomas Quinn	David Alamia	Dale Johnston	Tammy Austin	Mike Tomerlin
Clifford Sorg	Charlie Bryant	Lisa Spence	Ronnie Wilson	Richard Curtis	

Meeting called to order.

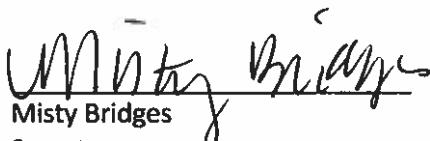
Brief synopsis of the situation was given regarding check fraud for \$8,995. Check was originally made out to Boulder Blimp Company but was cashed by a Francisco Velazquez. CRCU recommends opening a new checking account to prevent future fraud.


Motion needed to close Share 20 checking account and open Share 21 for our new account with Tony Irby (LEPC Chair) and Misty Bridges (LEPC Secretary) as the authorized signers on the account.

Motion to open a new Share 21 checking account was made by Mike Tomerlin and seconded by Connie Tilton. Motion carried.

Motion to adjourn was made by Matt Trail and seconded by Connie Tilton. Motion carried.

Signatures:


Misty Bridges
Secretary


Tony Irby
Chairperson

LEPC Sign-in Sheet

Today's Date: May 9, 2023

Print Name	Company	Email Address (If Not On File)
1. Dale Johnston	Colonial P/L	On File
2. DAVID AUSTIN	OEM	_____
3. Tammy Austin	Energy Transfer	on file
4. Clifford Sorg	Energy Transfer	Clifford.Sorg@EnergyTransfer.com
5. Connie Tiltm	ExxonMobil	on file
6. Tony IRBY	LCY ELASTOMERS	on FILE
7. Mike Nils	CTEH	on file
8. Thomas QUINN	OEM	on file
9. Guillermo Vera	Harris Co Pollution Control Etc	Guillermo.Vera@pccs.mctx.net
10. CHARUE BRYANT	American Tractor	cbryant@americantractor.com
11. MIKE TOMERLIN	RAVEN BUTENE-1	on file.
12. CLINT PENEHOUSE	RAVEN BUTENE-1	ON FILE
13. Matt Traj	ExxonMobil	" "
14. SHAWN BAGLIO	ECO SERVICES	" "
15. RONALD ROBERTS	BFD Fire	" "
16. Ronnie Wilson	Exxon BTEC	" "
17. Meredith Schimek	Pure Salt Baytown	" "
18. LISA Spence	Pure Salt Mont Belvieu	lspence@puresalt.com
19. R. CURTIS	CPC	ON-FILE
20. Demonte Willis	Colonial	on File
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