



Greater Baytown-Chambers County LEPC
205 East Wye Drive
Baytown, TX 77521

AGENDA
Meeting No. 369
February 18, 2019

1. Self-Introductions
2. Submission and approval of the minutes of the previous meeting
3. Standing Committee Reports
 - Communications – David Alamia
 - Planning – Esteban Garcia
 - Emergency Response and Resources – Vacant
 - Public Education and Information – Diane Dickens
4. Old Business
 - Emergency Response & Resources Chair Vacancy
 - 2020 Membership Dues
5. New Business
 - LEPC Expenditure Report
 - Chair/Vice-Chair Nominations
 - Public Education Committee Chair Position Opening
 - Bylaw Review Committee – need to form a committee to update and review our LEPC bylaws
 - Incident Notification Protocols – David Alamia
 - *Few incidents lately so he would like to review and discuss the importance of using E-Notify/CAER online
 - Incidents To Report
6. Good and Welfare
7. Adjourn



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Baytown, TX 77521

February 18, 2020

To: All LEPC Members

RE: Minutes of Meeting No. 369 Held February 18, 2020

The following people attended the meeting:

Tony Irby	Michael Wong	Chris Hext	Connie Tilton	James Shaw	Dan Heiken
Eric Anderson	Gerard Gutowski	Tammy Myers	Joey Melton	Dale Johnston	John Carroll
Mike Marchut	Trey Trahan	Mark Miller	Esteban Garcia	Dionte Davis	Nicolina Fruietta
Joel Suydam	James Lard	David Wade	Jamie Galloway	Barry Compton	Ronald Roberts
David Alamia					

Meeting called to order.

Self-introductions were made.

Last month's meeting minutes emailed to members prior to the meeting. The request was made for any corrections/questions/comments.

Motion to accept minutes was made by Connie Tilton and seconded by Jamie Galloway. Motion carried.

Sub-Committee Reports:

- **Communications** – David Alamia

- *A malfunction occurred on February 5, 2020 with several sirens testing for over 1 minute. The EOC manually cancelled system. The issue has been resolved by re-programming the automatic monthly test feature.

- *On February 8, 2020 BAARC utilized HAM Radio Trailer at Harris County CERT Rodeo and tested equipment successfully.

- *Contacted La Porte LEPC and they are interested in participating in a joint application for a Commodity Flow Study. We contacted Texas A&M Transportation Institute (TTI) and have a conference call on Friday to discuss details, cost estimate, and scope of the project.

- **Planning** – Esteban Garcia: Nothing to report
- **Emergency Response and Resources** – Vacant
- **Public Education and Information** – Vacant

Old Business

- Emergency Response & Resource Chair Vacancy – Tony asked for a volunteer to fill this position. Joey Melton from Targa volunteered to chair this committee and was approved by Tony Irby, chairperson.
- 2020 Membership Dues – Membership invoices were sent out in January and payment is due by March 1st. If you have not received your invoice for any reason, please reach out to Misty Bridges and she will get another copy over to you. Also, if you would like to pay by credit card, please let Misty know and she will send you an invoice through Paypal (3% fee applied to invoice).

New Business


- LEPC Expenditure Report – Misty Bridges presented the monthly expenditure report for February. A motion to accept was made by Ronald Roberts and seconded by Joey Melton. Motion carried.
- Chair and Vice-Chair Reelections – Both positions are up for reelection so the floor was opened for nominations. David Alamia nominated Ronald Roberts as the chair of the LEPC, there were no additional nominations for this position. Tony Irby volunteered to fill the Vice-Chair position, no other nominations for this position. If anyone else is interested in running for one of these positions, please email baytownlepc@gmail.com. Vote will be taken at the March LEPC meeting.
- Public Education Chair Position – With the creation of the Chambers County LEPC, Diane Dickens has resigned as the Public Ed Chair due to the fact that her facility is now in the new LEPC. Connie Tilton volunteered to chair this committee, Tony Irby approved her.
- Bylaw Review Committee – An ad hoc committee needs to be formed to review and update the LEPC Bylaws with name change, etc. Eric Anderson, Connie Tilton, Tony Irby, Larry Cloud, Misty Bridges and David Alamia will do the review and bring the changes to the LEPC meeting for an approval vote.
- Incident notification Protocols – David Alamia gave a brief presentation on notification issues we have had with a few incidents so far this year. He wanted to remind everyone to make sure they are clicking the CAER message box when you send out your E-Notify and to make sure you are notifying the City of Baytown and all other agencies required. David Wade says the county needs to be notified on some of these incidents as well, especially any that warrant a shelter in place. David also said that the Baytown EOC needs to be notified if Harris County is actively doing air monitoring anywhere.
- Incidents to Report: James Shaw with Eco-services said they had a hydrogen sulfide leak and issued a shelter in place for themselves in an abundance of caution. The all clear was issued within 60 minutes. In the process, two streets were shut down within the facility, did not include any public roadways.

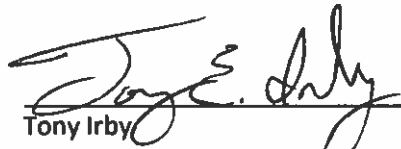
Good and Welfare

- Connie Tilton – ExxonMobil had a tragedy at their plant this week, possibly the worst day you could have in a facility. A contractor fell and unfortunately he didn't make it. They have decided to pause and refocus on safety. Steven Garcia said it is extremely important to prepare and practice for incidents like this. Exxon was very thankful for Baytown Fire's help with the incident.
- Eric Anderson – Chevron has experienced something similar to the incident at ExxonMobil. He wanted to remind the group that it is difficult in some situations to work on your own "family". In their incident, they decided to make the call to the locals because it is so difficult to work on your own. Remember that Baytown Fire is always there to support the facilities.

Motion to adjourn was made by Connie Tilton and seconded by Gerard Gutowski. Motion carried.

Signatures:


Misty Bridges
Secretary


Tony Irby
Chairperson

LEPC BANK ACCOUNT BALANCE SHEET

20-Feb

DEPOSITS

Descriptions	Amount	Check #	Deposit Date
2019 Dues Paid Thru Paypal Transferred	\$15,448.06		1/15/2020
ExxonMobil Public Education Donation	\$50,000.00	2000609563	1/21/2020

Total **\$65,448.06**

Descriptions	Amount	Check #	Date
Walmart (Office Supplies)	\$19.34	CC	1/21/2020
Misty Bridges January Pay	\$525.00	1097	1/22/2020
Kings BBQ	\$575.00	CC	1/22/2020
Ratliff & Jentho, CPAs	\$900.00	1098	1/27/2020

Total **\$2,019.34**

Balance from previous meeting **\$50,394.76**

Balance as of 2/11/20 **\$113,823.48**

LEPC Sign-in Sheet

Today's Date: February 18, 2020

Print Name	Company	Email Address
1. Taly IRBY	LCY ELASTOMERS LP	ON FILE
2. Michael Wang	HC Commission 102	michael.wang@HCT2.HCTX.NOT
3. Chris Hext	EHCMA	chrishext@ehcma.org
4. Connie Tilton	ExxonMobil	on file
5. James Shaw	Eco Services	ON File
6. Dan Heiken	Emerge-Systems	ON File
7. Eric Anderson	Ciferon Pyllys	" "
8. Gerard Gutowski	Pure Setb	" "
9. Tammy Myers	Montbelven Region ^{ET}	tammy.myers@energytransfer.com
10. Jey Melton	Targa	jmelton@targaresources.com
11.		
12. Dale Johnston	Colonial Pl	hdjohnston@colpipe.com
13. John Cannon	Witt Options	jcannon@wittoptions.com
14. Mike Marchant	Eco Services	Michael.marchant@eco-services.com
15. Trey Trehan	TFLD	trey.trehan@sglo.texas.gov
16. Mark Miller	City of Baytown	Mark.Miller@baytown.org
17. Esteban Garcia	ExxonMobil	on file
18. Diante Davis	Delta / Grit	Diante.Davis@grit.com
19. Nicolina Fracetta	Harris County Pollution Control	Nicolina.Fracetta@pc.hctx.net
20. Joel Suydam	Harris County Pollution Ctrl	joelsuydam@Pcs.hctx.net
21. James Lard	NRG	james.lard@nrg.com
22. David Wade	HCOBEM	N/C
23. Jamie Galloway	Baytown OEM	
24. BARRY COMPTON	omi / K SOLU	bcompton@omies.com
25. Ronald Roberts	City of Baytown	ronald.roberts@baytown.org
26. David Alamin	City of Baytown	david.alamin@baytown.org
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